

# Texas Mutual Upload with TAM

## Set Up

In order to use the submission upload process with TAM or TAMCentral, you must first have Transformation Station. Transformation Station is the data transfer application required to import/export data for TAM. If you do not have Transformation Station, contact IVANS at 1-800-288-4826.

## Workflow

The workflow outlined below is for bridging from TAM to Texas Mutual. Please refer to the TAM documentation for additional help in exporting a policy.

1. From within Client Activity, locate the desired account to rate for Workers' Compensation.
2. Select "Real-time Interface" from the Options button.
3. From the drop-down list of valid transactions, select "Rate".
4. Select the Policy from the list, and then click "Next".
5. Select Texas Mutual Insurance Company from within the list of selected carriers.
6. Click "Finish".
7. The login page will display next. Enter the username and password.
8. The request will be sent to Texas Mutual Insurance Company, via Transformation Station. After the request is processed, the response will be returned.
9. After rating, the browser will open to Texas Mutual Insurance Company's website for completing the quote process.